# Registration Checklist for Laptop Users

You must complete the following checklist **within the established date range** in advance of the bar examination for which you plan to sit:

- **Log In** - Visit www.examsoft.com/ndbar select and login under the Exam Takers section in the upper left..

- **Install** - Download and install SofTest on _the laptop you are using on exam day_.(NO EXCEPTIONS)

- **Register SofTest** – Enter your ID# and password when prompted to register.

- **Download Exam(s)** – A Mock Exam and formatted exam files(s) for recording your answers are automatically downloaded after successfully registering SofTest. Email confirmations will be received.

- **Take Mock Exam** - Complete the Mock Exam and upload the answer file. Email confirmation will be received.

- **Review FlexSite Exam Information** – Upon completion of SofTest registration you will be provided information about using your laptop on exam day.

- **Equipment** - You will be required to access the Internet following the examination to upload your answers. Make certain your computer is properly equipped.

This process must be completed each time you sit for the bar examination, regardless of any previous ExamSoft registrations you may have completed for this bar examination or any other examination. Date ranges for completing the SofTest registration process are:

**For the February bar examination: December 20 through January 31**

**For the July bar examination: May 1 through June 30**

Applicants who have not registered SofTest, downloaded their exam(s) and completed the Mock Exam within the deadline established will not be allowed to use their laptop computer for that examination and will be required to hand write their answers.